



Camp Timberwolf Improvement Committee, Inc.
Minutes of the Meeting of the Board of Directors
 January 7, 2017 at 9:00 am
 Moraga Valley Presbyterian Church

Attendees

The following directors were present at the meeting, constituting a quorum of the full board:

2016		2017		2018		Director Emeritus	
✓	Bob Green	✓	Burt Benson	✓	Tom McIntosh	✓	Don Drennan
✓	Joe Cunningham	✓	Mike Hulbert	✓	Nellie Wilkerson		Jim Stoutamore
✓	Rich Holden	✓	Steve Bartis	✓	Dick Ayres		Don Bonander
	(open)	✓	John Drennan	✓	Brad Whittaker		Rudi Metzner
							Frank Jackson

The following guests were in attendance: Norris Boren, Tony McKenzie, and Carlos Marroquin.

Opening

The meeting was called to order by President Rich Holden at 9:06 am.

Invocation and Opening Prayer

Tom McIntosh read a short prayer by Jimmy Carter, and then led a responsive prayer.

Minutes from Last Meeting

Bob Green had distributed the minutes of the last meeting held on September 10, 2016 via email to the directors and distributed additional copies at the meeting. A couple of corrections had been noted via e-mail. The minutes as revised were accepted.

Financial Report

Joe Cunningham presented the financial report. He reported contributions from the Hal Hartmann estate, PG&E Foundation, and Amazon Smile had been received. The Amazon Smile contribution was fairly small and it was suggested that anyone who buys from Amazon and wasn't using Amazon Smile should do so. Through Amazon Smile, Amazon will donate 0.5% of sales to charity of the buyer choice and Camp Timberwolf is set up to receive donations. Nellie will send a link so that people can set it up.

Joe reported that the 2016 costs were about equal to, but slightly more than the 2016 camper fees. It seems like the camper fee rates are about right and may not need to be adjusted this year.

The income from investments was questioned and Joe will work with a committee to look for the best way to invest funds. Joe will provide details of Schwab account for 2016 and a comparison with 2015.

Nominating Committee

The nominating committee consisted of Burt Benson, Don Drennan, and Tom McIntosh. Tom McIntosh notified the board that he is resigning as Director for a term that ends on December 31, 2018. They nominated the following officers and directors:

Officers:

President	Rich Holden
Vice-President – Administration	Dick Ayres
Vice-President – Operations	Mike Hulbert
Secretary	Bob Green
Chief Financial Officer	Joe Cunningham

Directors (Term from January 1, 2017 through December 31, 2019):

Joe Cunningham
Bob Green
Rich Holden
Tony McKenzie

Director (remainder of term through December 31, 2018):

Norris Boren

The nominees were elected unanimously.

2017 Renter Schedule

Rich Holden reported that the 2017 schedule will be similar to 2016 with some adjustments for the dates. He is talking to three additional groups who are interested in renting the camp. Rich will send out the schedule when he receives confirmations from all groups.

Operating Plan

Dick Ayres discussed the 2017 Operating Plan that is almost complete. Changes to 2017 dates and the 2017 Maintenance Plan were discussed. Dick will revise and submit to the USFS.

Troop 212 Report

John Drennan reported the following:

- Troop will send about 22 scouts and 5-10 dads for camp opening
- Report for 2016 summer camp provided at last meeting
- Don Drennan will order Camp Timberwolf T-shirts for Troop 212 and BOD members to be available for 2017 camp opening.

Vice-President of Operations Report

Mike Hulbert reported the following items:

- Mike looking for less expensive rock covering and shorter rental period for wood chipper
- 2016 closing - Cabin 3 bathroom almost done - to finish during 2017 opening
- 2016 closing - Both bathrooms' interiors being refurbished - to finish during 2017 opening
- 2017 opening, other items:
 - About 10 trees need to be dropped
 - Start Cabin 1 bathroom refurbishing
 - Repair ice maker
 - Delay new parachute to 2018
 - Fix foundation for Cabin 3

- Identify various parking areas around camp (Operations Plan requirement) and look at restricting (chain/gate/?) entrance from lower entry driveway
- Dick Ayres will look into purchasing a new freezer at Santa Rosa restaurant supply house
- Mike Hulbert will develop plan to refurbish exterior of mess hall building

Adm. VP Report - several insurance related items

- Expect insurance premiums to increase in 2017
- NIAC will offer property insurance in 2017. We will evaluate when insurance is due for renewal
- Reminder that we need to update volunteer's car insurance info during camp opening

Next Meeting

The next meeting is scheduled for 9:00 am on Saturday, April 22, 2017 at Moraga Valley Presbyterian Church.

Adjournment

The meeting was adjourned at 10:52 am.

Action Items

Person(s)	Action
Nellie Wilkerson	Send directors and other friends of Camp Timberwolf like to Amazon Smile for donations.
Joe Cunningham and advisory committee	Investigate and implement investments to increase rate of return.
Dick Ayres	Revise and submit Operating Plan to the USFS.
Don Drennan	Order Camp Timberwolf T-shirts for Troop 212 and BOD members to be available for 2017 camp opening
Mike Hulbert	Looking for less expensive rock covering and shorter rental period for wood chipper
Dick Ayres	Look into purchasing a new freezer at Santa Rosa restaurant supply house
Mike Hulbert	Develop plan to refurbish exterior of mess hall building
All	Plan for Spring Work Party