



Minutes of the Meeting of the
Board of Directors of
The Camp Timberwolf Improvement Committee, Inc
January 8, 2011 at 8:45 am
Moraga Valley Presbyterian Church

Attendees:

The following directors were present at the meeting, constituting a quorum of the full board:

2011		2012		2013		Directors Emeritus	
✓	Burt Benson	✓	Tom McIntosh	✓	Bob Green	✓	Jim Stoutamore
✓	Don Bonander	✓	Nellie Wilkerson	✓	Jeff Koester		Fred Nielsen
✓	Don Drennan	✓	Dick Ayres	✓	Joe Cunningham	✓	Chet Wittenborn
✓	Rainer Del Valle	✓	Brad Whittaker	✓	Rich Holden		Rudi Metzner
							Jerry Bellows
							Frank Jackson

The following guests were also in attendance: Kristen Hulbert, Mike Hulbert, Eric Andresen, and John Drennan.

Opening

The meeting was called to order by President Rich Holden at 8:55 am. Jeff welcomed the guests in attendance.

Invocation & Opening Prayer

Don Drennan read a poem, "Yesterday, Today, and Tomorrow." Tom McIntosh gave the opening prayer, which included a prayer for Director Emeritus, Jerry Bellows, and his wife Joan.

Minutes from Last Meeting

Bob Green had distributed the minutes from the November 13, 2010 meeting to the directors by e-mail and brought some printed copies. He had summarized some of the personnel discussions of the meeting, and those summaries were deemed appropriate by several directors. Jeff Koester had not reviewed the minutes. The minutes were approved with Jeff being allowed to provide revisions following approval.

Treasurer's Report

Joe Cunningham distributed and presented the financial statements for the committee. We will continue to use Quicken instead of changing to QuickBooks for the financial record keeping. We will track physical assets in addition to monetary assets. Joe presented the income and expenses and cost per camper day analysis. He recommended raising the rental rate to \$7 per camper day, which is a one dollar raise from the last few years, but below market rate for other facilities. The rental rate of \$7 per day was approved. He distributed the expense request form and draft procedures and policies for financial transactions. The financial report was accepted by the Board.

2011 Maintenance

Jeff Koester presented lists of project and materials for 2011. Other maintenance issues included the following:

- An additional 20 foot long container for exclusive use of Troop 212 was discussed. Several members had ideas about obtaining a container. A committee consisting of Jeff Koester, John Drennan, Mike Hulbert, and Nellie Wilkerson was charged with looking for a container.
- A new anchorage system for the float was proposed by Mike Hulbert.

Please let Jeff Koester know if you have any additions to the list of projects.

2011 Camp Schedule

Rich Holden reported that there were no changes from the previous schedule presented at the last meeting. A copy will be sent with the minutes.

Troop 212 Report

Director and Scoutmaster Rainer Del Valle said that the Mountaineers were looking forward to the opening work party. It has become an important event for the Mountaineers. Any e-mail communication to Troop 212 can be sent to Rainer and Eric Andresen by sending to Scoutmaster@BSA-Troop212.org. 2011 will be the 50th Anniversary of Troop 212.

Action Items - Status

Rich Holden would like to have the status of action items from previous meeting reported at meetings until they are resolved, so this will be a regular agenda item.

- Trees – Jeff Koester reported that the U.S. Forest Service (USFS) did not evaluate bark beetle infestation at the camp as planned. The dead trees were not cut down due to early storms. They will need to be cut down in the spring. One of the trees is near the power pole and PG&E will need to drop the power line for the tree to be removed safely.
- Cleaning Fee for Beach Toilet – The camp will pay for one cleaning (pumping out) of the beach toilet as a contribution. No agreement to continue paying in the future.

Jeff Koester reported that there have been changes in USFS personnel in the Mt. Hough District. We will interface with the new people to maintain good relations. The scouts will contact them prior to summer camp.

John Drennan suggested that we get an automatic defibrillator for the camp. He said that the newer models are automatic and safe to use. Because we are so remote from medical care, it could save lives. We also discussed stocking an EpiPen (epinephrine injector) for allergic reactions, but this was felt to be more likely to be misused or taken. Most people with known severe allergic reactions bring one with them.

Don Drennan asked if there were any suggestions for a couple from the church to help lead MVPC family camp as the Martin, Zalesky, and Gilson families had done in past years. Burt Benson indicated that his son and daughter-in-law, Eric and Krista Benson were willing to do this.

Additional Officer

Rich Holden proposed that we create an additional officer position – Vice President of Camp Operations. The existing Vice President position would be renamed as Vice President of

Administration. These changes were approved unanimously with Jeff Koester and Dick Ayres filling the positions based on the previous election.

Board Membership/Resignation/Replacement

Don Drennan submitted his resignation as Director and requested Director Emeritus status to make room for a new Board member. He said that it would not change his commitment to the camp or his involvement in camp activities. The Board accepted and agreed to his change in status. Admiral Benson questioned if we had followed the requirements for Director Emeritus for all previous

Rich Holden nominated Mike Hulbert to fill the vacated Director position. The nomination was seconded by several board members and approved unanimously.

Officer and Committee Responsibilities

Dick Ayres presented revised lists of the officer and committee responsibilities. Rich Holden proposed to use these lists going forward with the understanding that the lists would be updated periodically as we work through the system. This was approved by the Board. The lists will be posted on the Camp Timberwolf web site and distributed with the Minutes of this meeting.

Committee Assignments

Camp Operations

Jeff Koester, chair
Mike Hulbert
Nellie Wilkerson
Brad Whittaker
Don Drennan

Government/Utility/Agencies

Dick Ayres, chair
Mike Hulbert
Brad Whittaker

Tenant Relations

Rich Holden, chair
Mike Hulbert
Don Drennan
Tom McIntosh

Fund Raising

Rich Holden, chair
Don Drennan
Nellie Wilkerson

Camp Safety

Rich Holden, chair

Tom McIntosh
Nellie Wilkerson
Bob Green

Finance

Joe Cunningham, chair
Nellie Wilkerson
Burt Benson
Rich Holden

Insurance Review

Dick Ayres, chair
Tom McIntosh
John Drennan

Officer/Director Nominating

To be selected each year

Vice Presidents Comments

Jeff Koester presented Rich Holden with the Wolf plaque as President. Jeff Koester and Dick Ayres congratulated Mike Hulbert on his new Director position.

Admiral Benson thanked everyone for all of their work on the camp.

Next Meeting:

There will be a birthday lunch on January 12 at The Great Wall restaurant. We will hold birthday lunches on the second Wednesday of each month.

The next board meeting was scheduled for March 12, 2011 at MVPC at 8:45 am.

Adjournment:

The meeting was adjourned at 11:08 am.